



**UNIVERSITY OF KRAGUJEVAC
FACULTY OF MEDICAL SCIENCES**

**COMPETITION FOR ENROLLMENT IN
DOCTORAL ACADEMIC STUDIES – MEDICAL SCIENCES**
in academic year 2023/2024

Doctoral academic studies – medical sciences are third-level studies for obtaining the scientific title of Doctor of medical sciences. The study program of doctoral studies is completed during three school years or six semesters (180 ECTS).

1. Number of students

- A total of 100 students can enroll in the first year of Doctoral academic studies - medical sciences at the Faculty of Medical Sciences of the University of Kragujevac.
- In studies conducted in the Serbian language 90 students can be enrolled:
 - 5 students whose studies are financed from the budget and
 - 85 self-financing students
- In studies conducted in the English language 10 self-financing students can be enrolled.

2. Enrollment requirements

2.1. Doctoral academic studies – medical sciences in Serbian language

- Completed faculty in the fields of medical sciences, pharmaceutical sciences, dental sciences, veterinary sciences, biological sciences, chemical sciences, psychological sciences, physical education and sports, special education and rehabilitation, i.e. achieved at least 300 ECTS in basic academic and master academic studies, i.e. 300/360 ECTS in integrated academic studies, with an overall average grade of at least 8 (eight).
- Knowledge of the English language to the level of ability to communicate and follow scientific literature.

A foreign citizen, in terms of previous education, can enroll in a study program in the Serbian language under the same conditions as a domestic citizen, in the manner regulated by the Law on Higher Education and the general act of an independent higher education institution. Knowledge of the Serbian language (in which classes are conducted) to the level of ability to communicate and follow scientific literature is a requirement.

2.2. Doctoral academic studies – medical sciences in English language

- Completed faculty in the fields of medical sciences, pharmaceutical sciences, dental sciences, veterinary sciences, biological sciences, chemical sciences, psychological sciences, physical education and sports, special education and rehabilitation, who obtained at least 300 ECTS at basic academic and master academic studies, i.e. at integrated academic studies, with a total average grade of at least 8 (eight).

- Possession of a certificate of knowledge of the English language - level B2 or previously completed any level of education in the English language (proof - diploma).

3. Criteria for determining the order of candidates

- The order of candidates for enrollment in the first year of doctoral studies is determined based on:
 - average grades achieved in studies
 - length of study in years
- * *For candidates who obtained higher education according to the regulations that were in force before the entry into force of the Law on Higher Education, the average grade from the undergraduate studies, which includes the graduate thesis, if it exists, is taken.*
- * *For candidates who have completed master academic studies, the average of all grades of basic academic and master academic studies is calculated, taking into account the final and graduate thesis, if there is a grade for it.*
- If two or more candidates have the same number of points obtained based on the above criterion, the candidate with a higher average grade achieved in studies, i.e. a higher number of obtained ECTS, will have priority.
- The numerical evaluation of criteria for determining the order of candidates is carried out as follows:
 1. the average grade is equal to the number of points (an average grade of 10 carries 10 points)
 2. the expected length of study is divided by the actual length of study and multiplied by ten ($6/6 * 10 = 10$)

Total points = average grade + $\frac{\text{prescribed deadline for completing studies}}{\text{actual length of study in years}} * 10$

example

$$8,75 + \frac{6}{8} * 10 = 16,25$$

The given example is if the candidate has:

- average grade 8,75.
- actual length of study 8.

- The total number of points cannot be greater than 20.

4. Procedure for conducting the competition

4.1. Documentation submitted by the candidate when applying

- Application form (the form can be downloaded from the Faculty's website)
- A certified photocopy of the diploma or certificate of completion of the previous one level of studies and the addition of diplomas from all previously completed ones academic studies and if the studies were completed outside the territory of the Republic of Serbia, it is necessary to submit a certified diploma or proof that the nostrification procedure has been initiated
- Proof of payment of competition costs in the amount of 11.000,00 dinars to the account of the Faculty number 840-1226666-19 with a call to number 01041, and for foreign students 220 euros in dinar equivalent on the day of payment.
- Language certificate. For candidates who took the English language during their studies, a photocopy of the grade from the index is sufficient if it cannot be

determined from the supplement to the diploma, and for studies conducted in English, level B2 (certificate) or previously completed any level of education in English (proof - diploma).

The above documents can be submitted in person to the Department of Postgraduate Studies, office number 3, or by mail to the address: Faculty of Medical Sciences, Svetozara Markovića Street no. 69. 34000 Kragujevac

4.2. Competition deadline

- Application of candidates: from September 27 to October 20, 2023.
- Publication of the preliminary ranking list: October 25, 2023.
- Publication of the final ranking list: November 1, 2023.
- Enrollment of candidates: from November 2 to November 6, 2023.

If a smaller number of students are enrolled within the competition period than the allowed number, the Faculty will fill the vacant places in the second enrollment period.

5. Method and deadlines for submitting an appeal to the determined order of candidates

- The candidate has the right to object to the result published in the preliminary ranking list within 24 hours from the publication of the ranking list.
- The dean makes a decision on the complaint within 24 hours of submitting the complaint.
- The candidate can file an appeal to the Faculty Council within 24 hours of receiving the decision of the dean.
- The Faculty Council decides on the appeal within 2 days of its receipt.
- The final ranking list of candidates will be published on the notice board and website of the Faculty and University.

6. Amount of tuition paid by students whose studies are not financed from the budget of the Republic of Serbia

- The tuition fee for citizens of the Republic of Serbia is 200.000,00 dinars.
- Tuition can be paid in four installments. The first installment of tuition is paid upon enrolment.
- The tuition fee for foreign citizens is 3.500,00 euros in dinar equivalent on the day of payment.
- The tuition fee for students who enroll in studies conducted in English is 4,000.00 euros.

7. Documentation that needs to be submitted by candidates who obtain the right to enroll:

1. Two completed forms ŠV-20
2. Two photos of 3.5x4.5cm format
3. Photocopy of birth certificate
4. Proof of payment of the amount of 50,000.00 dinars (the first installment of tuition fees for 2023/2024 year), foreign students 875 euros in dinar equivalent on the day of payment for studies conducted in the Serbian language
5. Proof of payment of the amount of 1,000 euros in dinar equivalent on the day of payment (the first installment of tuition fees for the school year 2023/2024) for studies conducted in English

8. Contact

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